



President's Planning and Policy Council  
February 5, 2024 – 9:00 – 10:30 a.m.

1. Welcome (President Yao)
2. Policy Review

a. Recommendation (2<sup>nd</sup> Reading)

i. FA.81.003- Policy on Driving and Parking on Campus Property (Massey)

- Chief: just a few minor things, accountability, updated position titles
  - No content changes to Parking and Traffic Regulations Manual
- Lisa: students are defaulted to employee even if they're a student?
  - Chief: that's the way I interpret it yes
- Annie: under the sessions that are listed are we going to include winter session?
  - Also, under the definitions it includes Extended Education should that be worded differently? Extended University?
- Motorized bikes + don't see a reference for motorized bikes?
  - Chief: There's a difference between motorized bikes vs E Bikes, that is a separate policy all together.
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- Chief: just add d t4.6 ( jo0.2.2.362[ ( )Tj /TT0 1 Tf 0.002 Tc -0.002 Tw 0.967 0 Td [(G)
  - Helen: students can get reimbursed or they can rent a car from the university account. Mileage reimbursement covers for wear and tear and gas of your vehicle.
  - Lisa: will reach out to Dr. FT to follow up about options.

- Jason: it is common practice when a class goes on a field trip that the instructor makes students drive. This idea of students driving them out to the boating center, this is something we haven't tackled as a University. A&S acquired an 8 passenger van, to help solve the liability problem.
  - Annie: I'd like to second what Jason said, students have to travel from campus to the harbor, when officially we are having them drive to meet us for a class. We have had quite a bit of issues when we do classes online where students have cameras off and we find out the student is driving while participating through Zoom, this is a class function, what is the liability?
    - Word smithing: need to fix the numbering.
    - President Yao – Chief will take updates and confirm information and bring the policy back
- iii. IT.01.003 -Policy on Data Classification Standard (C. Miranda)
- Carlos: policy stayed same as before, guideline on how to store data. The rest is guidelines from the CO.
  - Kaia: sometimes the shorthand is ISO and sometimes CISO
    - Carlos will confirm.
  - President: seeing no comments, unanimous consent unless there are any objections? No objections, passed
3. New Policy Notification Process (Alex)
- a. Alex shared new Policy Notification excel sheet where policy authors and Cabinet members can enter in dates when the policy is ready for review.
  - b. Any questions can reach out to Alex Padilla.
4. Updates (President Yao)

Next meeting: February 19, 2024